



Palliative Care
New South Wales

Annual Report

2023-24



Contents

03

Executive Report

05

Our People

07

Volunteer Support
Services
Programme

11

Community
Engagement

16

National Palliative
Care Week

19

Sector
Engagement and
Development

21

Our Research

22

Our Advocacy

23

Our Digital and
Social Reach

24

Our Members

25

Financial Report

From the President & Chief Executive

2023-24 was certainly a year of change, both for Palliative Care NSW (PCNSW) and the sector as a whole.

In September 2023, we welcomed a new Chief Executive Officer, Kirsty Blades. Kirsty has prioritised connecting with clinicians, services, and the community, establishing new partnerships with organisations like Healthy North Coast Primary Health Network, while fostering existing relationships with stakeholders across the sector. A key priority has also been growing our engagement and connection with members, and continuing to strengthen the important advocacy role Palliative Care NSW must play.

In addition, we rebranded with the orange heart logo, alongside most of the other state and territory peak bodies across the country, helping improve impact and the recognition of palliative care. To achieve this is an absolute team effort, and we thank the PCNSW staff for their continued dedication to their roles during this financial year. In particular, Deputy CEO Megan Asbury, who stepped into the role of Acting CEO during the transition period from July to September.

We continue to work closely with the NSW Ministry of Health, and we acknowledge their ongoing support of our organisation. Our shared vision of equitable access to Palliative Care for all residents of NSW continues to provide ongoing opportunities for collaboration, now and into the future. There is still, of course, a lot of work to do and challenges to overcome, but a good working relationship with the Ministry is key, and our funded programs and projects continue to deliver outcomes for the sector and the community. In particular:

- **Volunteer Support Services Programme**, supporting 38+ volunteer services and 1,000+ volunteers across the state.
- **Palliative Care Guidance Manager** service, which provided support to over 400 callers.
- **Service Directory**, providing an accurate and searchable list of specialist palliative care services and referral information, and viewed almost 7,000 times this year.
- **Palliative Caring booklet**, designed for carers and available in print and online. 1,800+ printed booklets distributed to services and the community.
- **Professional development, education, and knowledge sharing** with fortnightly member only newsletters, 120+ latest news stories and resources shared, 6 education sessions delivered, and professional networks active.
- **CALD Communities & Palliative Care Project**, delivering palliative care information and resources.
- **Careers in Palliative Care** with a dedicated webpage and support provided to individuals considering a career in palliative care.
- **National Palliative Care Week** dedicated social media campaign, program of events, and collateral.
- **Community education and engagement**, where we led or participated in 16 community events.

Our support of events and education went global when, in September 2023, we supported Palliative Care Australia as the co-host of the Oceanic Palliative Care Conference (OPCC) held in Sydney. This event enabled connections with over 1,400 palliative care clinicians from across Australia and neighbouring countries and was a great opportunity for those working and volunteering in NSW to attend an international conference. A big thank you to the palliative care volunteers who extended their volunteering skills to support this event also.

November 2023 saw the introduction of Voluntary Assisted Dying (VAD) legislation into NSW – certainly one of the biggest changes we have seen in the end-of-life space for many years. Palliative Care NSW remains neutral on this topic, noting that how you engage with this is an individual and organisational choice, while also understanding that there are responsibilities defined within the legislation. As an organisation we were committed to ensuring you had the information you needed during the implementation phase and ongoing we will continue to engage with you and provide platforms for sharing case studies, challenges and opportunities in this space.

We recognise the challenges that the sector has faced during this period of change, and as an organisation, we would like to take this opportunity to extend our gratitude to all those working and volunteering in palliative care across NSW for their tremendous skills and efforts to provide patients and carers with quality end-of-life care across all settings.

We finished this financial year with the positive news that we had been awarded two grants from the NSW Ministry of Health, to run from 2024 – 2027. We were successful in re-securing the management of the Volunteer Support Services Programme, a program we designed and have run for the past ten years with funding from the NSW Ministry of Health. In addition, we were one of only six organisations to receive an End of Life and Palliative Care NGO Grant. PCNSW will be delivering Community Conversation in-person sessions across NSW and PalliLEARN online, to increase palliative care awareness, advance care planning, and death and grief literacy in the community. We are well positioned to conduct this work over the next three years, enabling us to significantly increase our engagement with individuals and communities in NSW.

Finally, the Management Committee has continued to serve as a representative voice on behalf of members and the sector, helping PCNSW to best meet the needs of our members, and the community. We acknowledge that these positions are voluntary and in addition to their busy professional roles and would like to thank the members of the Management Committee, and our other active committees, for their ongoing support and guidance over this past year.

Felicity Burns, President

Kirsty Blades, Chief Executive Officer



Our People



Management Committee

- **Felicity Burns**, President
- **Therese Smeal**, Vice President
- **Nicole Sutton**, Treasurer
- **Joan Ryan OAM**, Secretary
- **Deb Parker AM**, General Member
- **Scott Read**, General Member
- **Sandra Sullivan**, General Member
- **Carmen Sanchez**, General Member
- **Janelle Sanderson**, General Member
- **Colleen Carter**, General Member

Our Patron

Thank you to our Patron: Her Excellency the Honourable Margaret Beazley AC KC, Governor of New South Wales.

PCNSW Staff

- **Kirsty Blades**, Chief Executive Officer
- **Megan Asbury**, Deputy Chief Executive Officer
- **Kate Bowman**, Volunteer Support Services Programme Manager
- **Maria Lopez**, Communications Officer
- **Emma Scott-Stevenson**, Project and Research Coordinator
- **Dr Peta McVey**, Palliative Care Guidance Manager
- **James MacDonald**, Intern



A new logo, look and feel!

The 'orange heart' has been seen and used universally as a symbol for care and friendship and in May 2024 was introduced as the new symbol of the palliative care sector nationally.

The eight 'sparks' coming from the heart give it a sense of motion, a beating heart that points to the life palliative care supports; the sparks also represent Australia's eight states and territories and the role we all play in the delivery of palliative care.

The Palliative Care NSW logo now features the orange heart.

Volunteer Support Services Programme



As always, the Volunteer Support Services Programme (VSSP) had a busy year supporting volunteers, volunteer managers, and volunteer services. We continue to host the **NSW Network of Managers of Palliative Care Volunteers** running quarterly meetings.

Our **VolunteerHub** website continues to be the repository for all things volunteering. We had over 15,000 page visits and the number of subscribers to our monthly eNews bulletins has increased by 17%. We added a new video, “VSSP Program Information”, to our suite of resources. This video came out of our online information session for clinicians on 12 October.

We were excited in March when James MacDonald, student intern from Macquarie University, joined us ready to engage in research. James worked with us for three months gathering data towards our “**Tracking the post-COVID recovery of palliative care volunteer services in NSW**” research report. To be released in FY25.

Other highlights in this year include:

- **Supporting 38+ services and 1,000+ volunteers across NSW**
- **2023 Volunteer Conference** ‘The Power of Perspective’, Narrabeen (23 – 24 October)
- **11 education and professional development events** delivered for volunteers and managers.
- **National Palliative Care Week 2024** (19 – 25 May)
- **National Volunteer Week 2024** (20 – 26 May)
- **Securing the management and delivery of the VSSP for a further three years** (2024 – 2027)

The Volunteer Support Services Programme is funded by the NSW Ministry of Health. We thank them for their ongoing support of this important program.

2023 Volunteer Conference

'The Power of
Perspective'
23 – 24 Oct



We hosted another successful conference for palliative care volunteers drawing in **143 delegates from all over NSW**. Held at the RSL Lifecare ANZAC Village in Narrabeen, the conference brought delegates together, giving them the opportunity to connect with their peers, hear from leaders in their field, and participate in immersive experiences.

The first day offered **four concurrent sessions** including *Boundaries for Wellness*, *How to Write a Truthful and Engaging Biography*, *Understanding Dementia*, and *Grief & Loss – A Volunteer Perspective*.

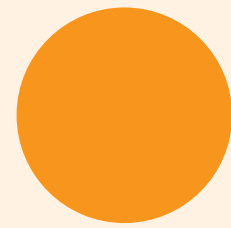
The opening plenary was delivered by **Teresa Plane, NSW Senior Australian of the Year 2023** and a pioneer of palliative care in Australia. Teresa shared insights from her decades of working with the dying in a beautiful and compassionate way. Her reflections on how those dying can be educators for how to live well were incredibly compelling. After 30 minutes, Teresa had gained celebrity status with many people queuing to meet her, express their gratitude and take a photo or two to remember the time they were able to meet this extraordinary Australian.

Other sessions covered *Voluntary Assisted Dying*, *Defeating Stress*, and the popular interactive break-out experiences – the *Tech Space*, the *Art Space*, the *Music Space*, and the *Sensory Space*. Delegates experienced a variety of practical ways to connect with their clients including hand massages, drawing and visualisation, the Reverie Harp, and the use of virtual reality.

PCNSW, with funding support from the NSW Ministry of Health, were pleased to offer scholarships to rural and regional volunteers to assist them with the costs of attending the conference. Delegates represented **27 palliative care volunteer services from across 12 LHDs, 2 statewide networks, and 1 PHN**.

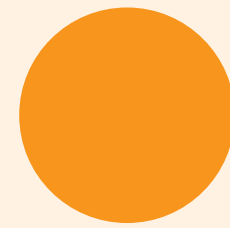
VSSP Education & Professional Development

223 Volunteers and Volunteer Managers attended this program of events



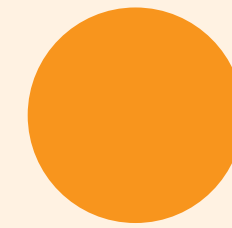
September 2023

Voluntary Assisted Dying
Implementation Information,
(online) (Vol. Mgrs)



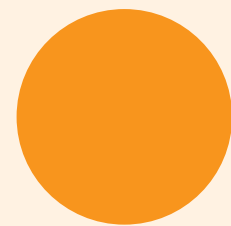
November 2023

Palliative Care Biography
Training (Sydney) (Volunteers)



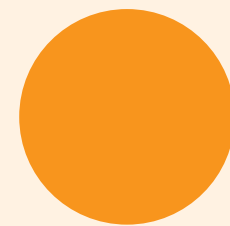
February 2024

Mastering De-briefing (Online)
(Volunteers)



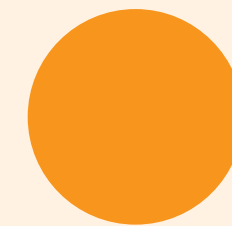
March 2024

Spirituality & Cultivating an Authentic
Presence (Maitland) (Volunteers),
Accidental Counsellor (Liverpool)
(Volunteers),
Psychosocial Welfare of Volunteers
(Online) (Vol. Mgrs)



May 2024

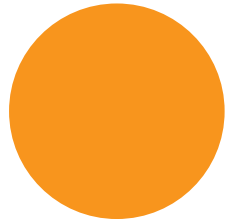
Reflective Writing Workshop for
Volunteer Biographers
(Sydney) (Volunteers)
Facilitating a Reflective Writing
Workshop (Sydney) (Vol. Mgrs)



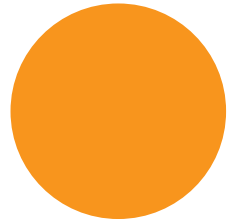
June 2024

Client Attachment &
Maintaining Boundaries (Online
& Sydney)
(Vol. Mgrs)

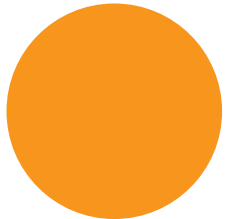
Sharing Volunteer News, Information & Resources



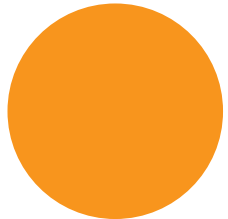
100 News Stories created and shared



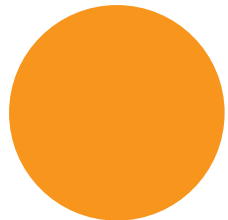
12 e-Newsletters sent to **900+** recipients
(17% increase in subscribers)



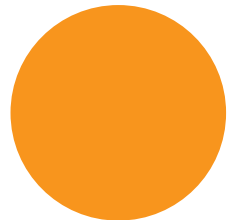
Average Open Rate of **49.25%**
(7.25% higher than the average open rate for charities and non-profits)



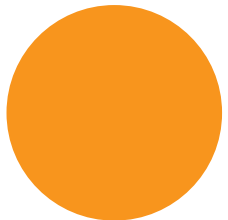
Average Click Rate of **20.09%**
(17.48% higher than the average click rate for charities and non-profits)



15,436 page views
Volunteerhub.com.au



International Volunteer Managers & Volunteer Day Social Media Campaign
Reach & Impressions **2,741**



National Palliative Care Week & Volunteer Week Social Media Campaign
Reach & Impressions **3,159**



Community Engagement

Death Café

In December 2023, Palliative Care NSW hosted its first Death Café. This event was developed as part of the international "Death Café" movement – SBS attended to film the day, with the news article screened on National television as part of an SBS series raising community awareness around death and dying. The Café was attended by people from diverse cultural backgrounds, with different experiences of death and dying, and covering an age demographic from 40 to 80 years of age.

With a national audience and a culturally diverse audience across SBS platforms, this event provided an excellent opportunity to dispel myths and fears around death and dying on a broad scale.



Palliative Care Guidance Manager

Palliative Care Guidance Manager, Dr Peta McVey, directs carers, family members and health professionals on how, when and where to access appropriate services that meet their needs. This program is funded by the NSW Ministry of Health with monthly reporting provided. Of the 400+ phone calls made to the PCNSW Guidance Manager, 75% of all calls received each month related to questions about the meaning of palliative care, how it operates, and requests on how to access specialist services requiring specific contact details of services within the caller's geographical area.

Other enquiries included:

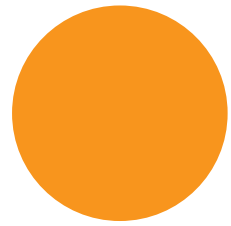
- Questions around symptom management;
- Practical care issues; and
- Information around future places of care options (home, hospital, inpatient units, RACFs).

Community Conversations

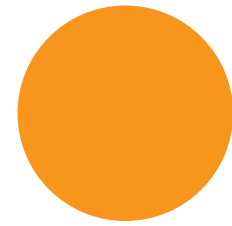
PCNSW continued to deliver Community Conversation Sessions to communities in 2023-24. These popular events focused on busting palliative care myths, encouraging conversations about 'what matters most', and providing useful resources to share with friends and family. The sessions also provided a great opportunity to connect clinicians with the local community.

The success of these sessions has seen PCNSW receive funding through the *End of Life and Palliative Care NGO Grants Program* to expand this project over the next four years, allowing us to deliver palliative care information to more communities across NSW.

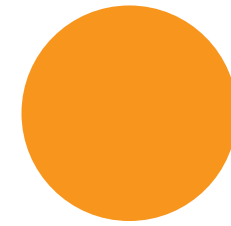
Community Engagement



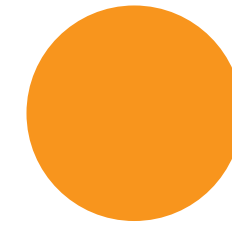
Guidance Manager received 400+ phone calls.
Increasing each month.



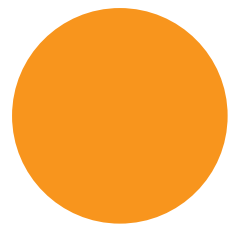
66% of calls are from a family member, carer or friend of a person with a life-limiting illness.



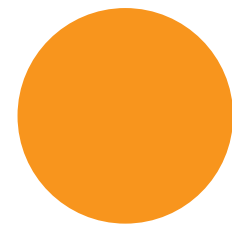
75% of callers ask "what is palliative care?" Including how it operates and how to access services.



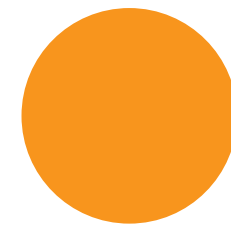
Palliative Care Service Directory updated.
6500+ views.



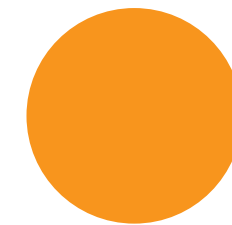
PCNSW hosted first Death Café.
Televised to National Audience (SBS) and online SBS News.



Distributed **1800+ Palliative Caring Booklets.**
Online version **1000+** views.
Distributed **300+ ACD Booklets.**



Held **7 Community Conversations** across Southern NSW.
Attended by 100+ community members.



Developed "**How can I access Palliative Care?**" Infographic.
250+ views.



*"Very informative
and helpful. Left
feeling more
informed about
palliative care.
Booklets were
good too!"*

Community Conversation Participant

Engagement with CALD Communities

PCNSW was invited to host a palliative care information stand at the Chinese Australian Services Society's (CASS) *Health Information Expo*. The expo was attended by 250–300 senior members of the Chinese community who learnt about different health services available to the community. PCNSW was joined by Committee Member and Nurse Practitioner, Carmen Sanchez, and Volunteer, Penny Yeung, who assisted in distributing palliative care resources and providing information to attendees. Merchandise and translated resources were distributed, and both Penny and Carmen were able to discuss palliative care in language with the attendees.

CEO Kirsty Blades presented at an *Advance Care Planning Event* hosted by SydWest Multicultural Services. The event explored advance care planning within CALD communities, with around 30 attendees from health and social sectors discussing ways ACP could be improved within these communities.

PCNSW has also been developing the *Culturally and Linguistically Diverse (CALD) Connections Project*. The project will partner with SydWest Multicultural Services to deliver *CALD Community Conversation* sessions with community groups later in 2024.

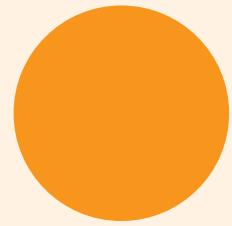
In support of engagement with CALD Communities, PCNSW established a new professional network *CALD Communities & Palliative Care Professional Network*. This network is available to our membership. As part of this network, members come together once a quarter to engage in peer-to-peer discussions and consultation regarding culturally appropriate palliative care.

10 Questions to Ask

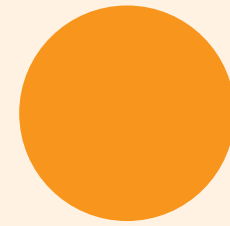
PCNSW was involved in the original development of the *10 Questions to Ask* flyers, a series of leaflets that aim to increase community knowledge and make the transition into residential aged care easier. A dedicated leaflet on *10 Questions to Ask about Palliative Care in Residential Aged Care* was developed in consultation with PCNSW and supports the community in asking critical questions during such a major life change. The series is now available in 15 other languages in addition to English, with the launch of these new resources at Parliament House in Canberra on the 30th of November 2023, attended by CEO Kirsty Blades and our CALD Management Committee champion, Carmen Sanchez. PCNSW is proud to have worked on such an important project.



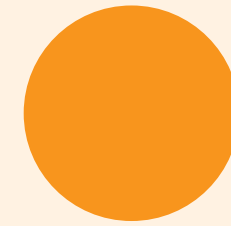
CALD Community Engagement



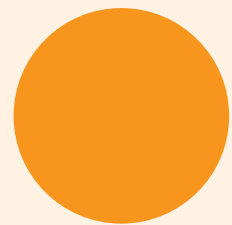
Information stall at Chinese Australian Services Society's (CASS) **Senior's Health Information Expo.**
250+ attendees.



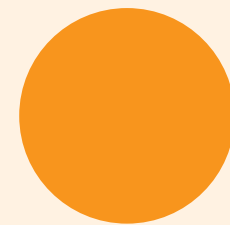
Launched **Non-English Language Palliative Care Resources Page.**
800+ Views.



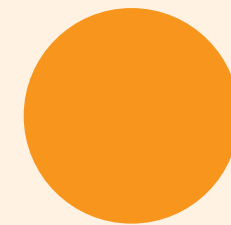
Partnered with SydWest Multicultural Services to present at **ACP Session for CALD Communities.**



Development and launch of "**10 Questions to Ask Series**" in **Non-English Languages.**



Developed **CALD Community Connections Project** in partnership with SydWest Multicultural Services.



Established a professional network for CALD Palliative Care Workers & those working with CALD communities.

National Palliative Care Week

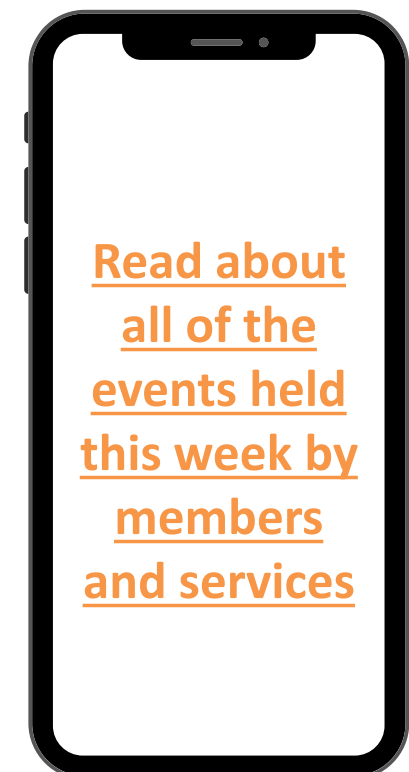
19 – 25 May



National Palliative Care Week is an annual initiative to raise awareness about palliative care across Australia. The theme for 2024 was *Matters of Life and Death*, highlighting the *people at the heart of palliative care*. The orange heart symbol used in the new branding provided an excellent opportunity to increase awareness of palliative care throughout the community. In the heart of the Sydney CBD, eye-catching PCNSW banners were hung along Elizabeth St and Liverpool St, showcasing National Palliative Care Week to the thousands of people who travel along these roads. PCNSW also launched an engaging social media campaign, reaching a significant number of people through our digital platforms.

The PCNSW team travelled throughout NSW to visit as many communities as possible within the week, and partnered with Healthy North Coast PHN, Northern NSW LHD and Mid North Coast to deliver Community Conversations. It was an absolute pleasure to connect with community members and spread awareness of NPCW far and wide! Members of PCNSW were also sent resources to share and display at their palliative care services, further spreading awareness and crucial information to local communities.

- **NPCW merchandise kits sent to 60 services across NSW**, with 14 services hand-delivered kits by the CEO and Deputy CEO pre NPCW.
- 3,000+ **orange heart stickers**, 900+ **heart fans with discussion starter cards**, and 700+ **palliative caring booklets** distributed.
- 140 **orange heart pins given to all NSW Parliamentarians** to wear.
- **700+ orange heart pins** purchased.
- **Personalised video message** from the NSW Minister for Health, the Hon Ryan Park, and Ministerial media release.



Our NPCW Events & Community Reach Across NSW

Community Conversation, Tweed Heads, with Healthy North Coast PHN, Northern NSW LHD

Community Conversation, Yamba, with Healthy North Coast PHN, Northern NSW LHD

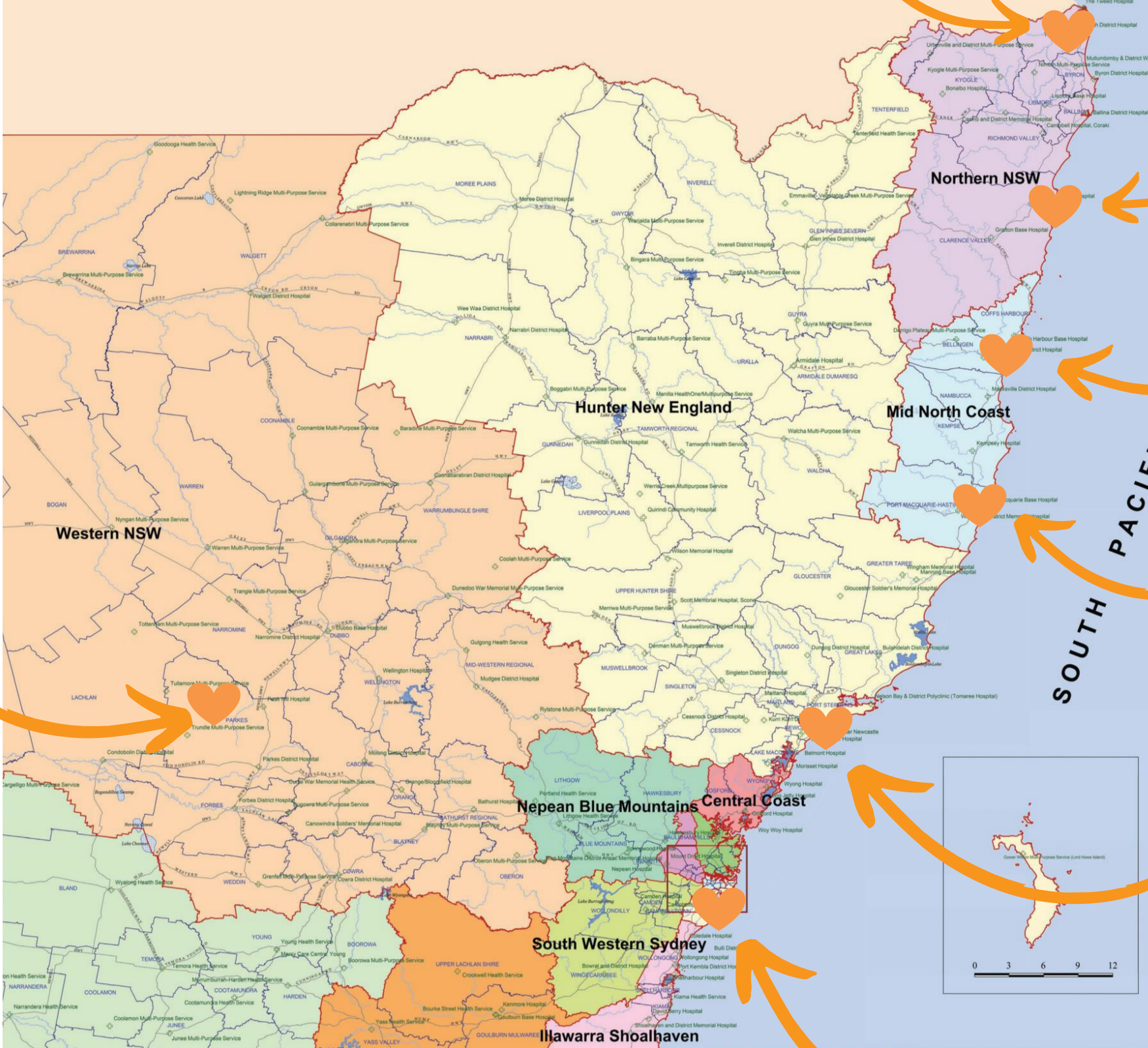
Community Conversation, Bellingen, with Healthy North Coast PHN, Mid North Coast LHD

Community Conversation, Port Macquarie, with Healthy North Coast PHN, Mid North Coast LHD

Palliative Care Community Awareness Event, Kahibah, with Hunter New England LHD and Central Coast PHN

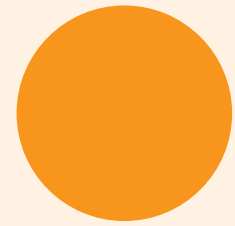
ATSA Independent Living Expo, Sydney
Premier's Volunteer Reception, Sydney
PCNSW Professional Education Day, Sydney

Community Palliative Care Expo, Parkes, with Western NSW LHD



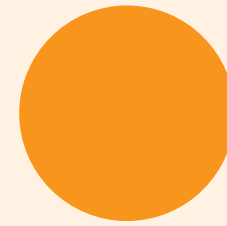
NPCW Social Media & Media Reach

Palliative Care NSW platforms only. Reach significantly higher when combined with local and national campaigns.



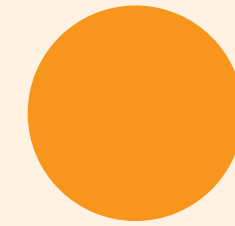
Facebook

3,397 reach
(82.5% increase from the
previous week)



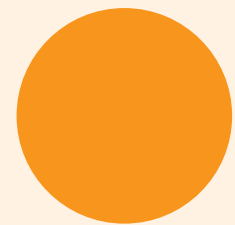
Instagram

1,260 reach
(137.3% increase from the
previous week)



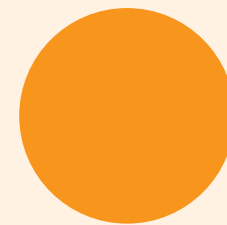
LinkedIn

1,322 impressions



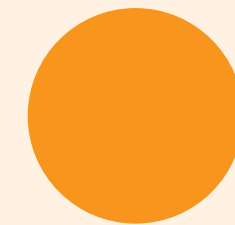
NBN Tamworth News Story

Featuring CEO, Kirsty Blades



NBN Orange News Story

Featuring CEO, Kirsty Blades



Coffs Harbour Local Paper

Community Conversation
Feature

Sector Engagement and Development

PCNSW Professional Education Day

At the end of National Palliative Care Week 2024, PCNSW held our annual Professional Education Day for members and palliative care clinicians to network and learn from their peers. Over 55 palliative care health professionals participated in a comprehensive program covering topics such as *Trauma Informed Palliative Care*, *The Role of Community Pharmacists in Palliative Care*, and *Palliative Dementia Care*. Updates from the Aged Care and Volunteering sectors in NSW were also shared with attendees. The event provided a platform for palliative care health professionals to learn, network, and exchange experiences and knowledge, fostering continuous improvement within the sector.

Education Sessions

PCNSW's Palliative Care Guidance Manager, Dr Peta McVey, delivered a number of palliative care education sessions to health professionals and support organisations throughout the year, including GenesisCare and Cancer Council NSW. The sessions have been held in person, online and on the radio, with Peta providing key palliative care information and answering questions from attendees.



Promoting Careers in Palliative Care

PCNSW launched a **careers video** encouraging health professionals and individuals to consider a career in palliative care, highlighting the experiences of palliative care clinicians across NSW. Four palliative care health professionals shared special stories from their work, describing the meaningful connections they form with patients and families as they support them on their end-of-life journey. The video showcases reasons to consider a career in palliative care, and PCNSW has received calls from people who have felt inspired by the video and are interested in working in palliative care as a result.

We launched **'A Career with Purpose' campaign** on LinkedIn, which will be a campaign that continues with different profiles throughout the year. Our first campaign, featuring member Jon San Martin, was one of our top LinkedIn posts with a reach of 3,755 people.

Our website and fortnightly newsletter features **latest job listings**, which are then boosted across social media.

Professional Networks

PCNSW is proud to offer two professional networks for our members to engage with.

The **Palliative Aged Care Network NSW (PACN)** provides members from the aged care and palliative care sectors with the opportunity to network and discuss ways they could improve the delivery of palliative care to elderly patients, and in particular to those in Residential Aged Care.

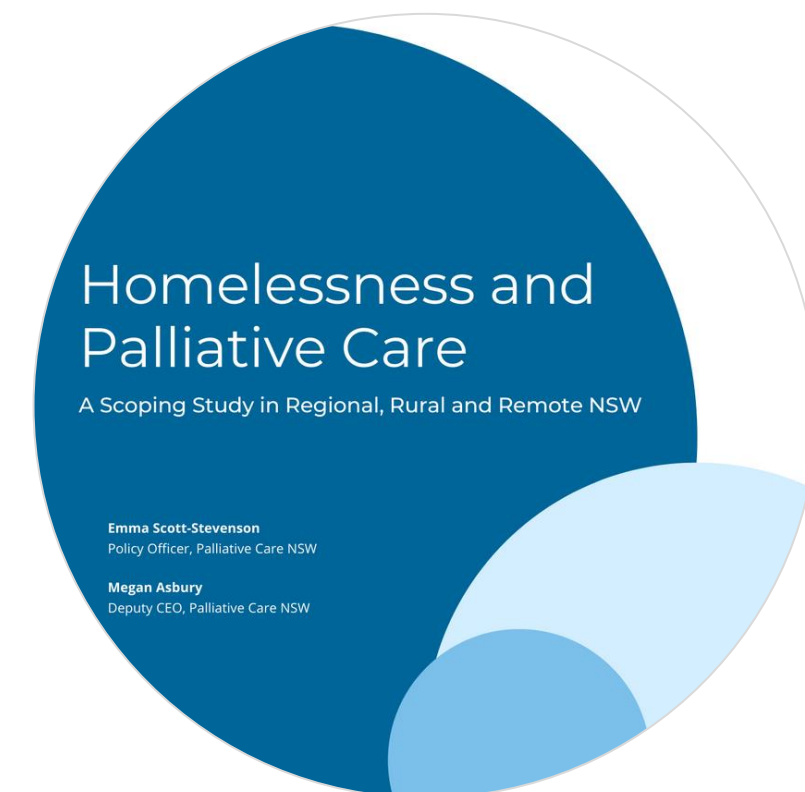
The **CALD Communities & Palliative Care Professional Network** allows members of PCNSW to meet virtually and share their experiences of caring for culturally and linguistically diverse patients, with the goal of improving palliative care for these communities.

Both PCNSW professional networks encourage palliative care health professionals to engage in peer-to-peer sharing and learning, and contribute to advocacy, education and innovation in these spaces.

Supporting Members Through the Introduction of Voluntary Assisted Dying In NSW

- Four legislation and responsibility focused emails sent in lead up to the implementation date. Each email focused on a different element of the legislation and the requirements for healthcare professionals.
- PCNSW staff attended the **NSW Voluntary Assisted Dying Conference**, September 2023.
- **VAD implementation online session** by Dr Sarah Townend, State-wide Care Navigator Service. Session exclusive for members of PCNSW, PACN and NSW Volunteer Managers.

Our Research



Palliative Care Volunteer Services

The Volunteer Support Services Programme (VSSP) published the **2022 Snapshot: A Review of Palliative Care Volunteering in NSW**, which is the third in a series of research papers that captures key information on the extent and activity of palliative care volunteer services across NSW. This report captures information on the downturn in service as a result of the COVID-19 pandemic.

Key findings include:

- **43 palliative care volunteer services** included in the research
- **748 active palliative care volunteers** (a **54% decline** from our previous 2018 Snapshot survey)
- **15,413 working hours** were contributed by palliative care volunteers in NSW during 2021.

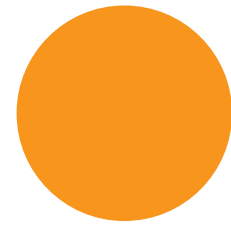
The VSSP is also conducting research into the recovery of palliative care volunteer services following the COVID shutdown, which will be released in the next financial year.

Homelessness and Palliative Care

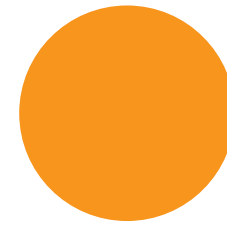
PCNSW published **Homelessness and Palliative Care: A Scoping Study in Regional, Rural and Remote NSW**. Health professionals from regional areas of NSW were invited to share their experiences of caring for homeless patients with life-limiting illnesses. The study highlights the **need for greater support for patients and clinicians** in this space.

PCNSW Secretary Joan Ryan OAM and Project and Research Coordinator Emma Scott-Stevenson were invited to present their findings at the Concord Repatriation General Hospital Palliative Care Journal Club, with 17 clinicians in attendance. The scoping study was also featured in an issue of *Partyline*, an online magazine published by the National Rural Health Alliance, the peak body working to improve health and wellbeing in rural and remote Australia.

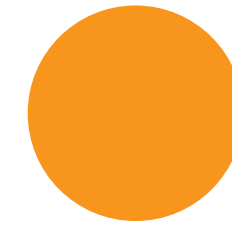
Our Advocacy



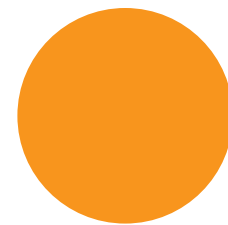
Supported national advocacy on **NDIS reforms** for those with a life-limiting illness and a disability, which led to the introduction of the new **Priority Access Application Pathway**.



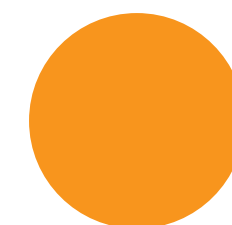
Aged Care Reform was a major advocacy focus that we supported with local and state feedback. PCNSW will continue to support members as the new act is implemented.



Supported national campaign and led state advocacy during **oral liquid morphine shortages**. PCNSW had significant contact with NSW Health on this issue.



Submitted a **pre-budget submission** to the NSW Government and were successful with proposal to extend Commonwealth Palliative Care in Aged Care Funding.



CEO & President presented evidence from PCNSW members at the **public hearing on the implementation of Portfolio Committee No. 2 recommendations** relating to the delivery of specific health services and specialist care in remote, rural and regional NSW.

Our Digital and Social Reach



59,920

Unique visitors on
PCNSW website
(33% increase)



64%

Average Member eNews
open rate
(11% increase, 22% higher than the
average open rate for charities & NFPs)



900+

VSSP eNews recipients



49%

VSSP eNews open rate
(7.25% higher than the average
open rate for charities and NFPs)



3,858

Facebook followers
(9% increase)



18,832

LinkedIn impressions



2,600

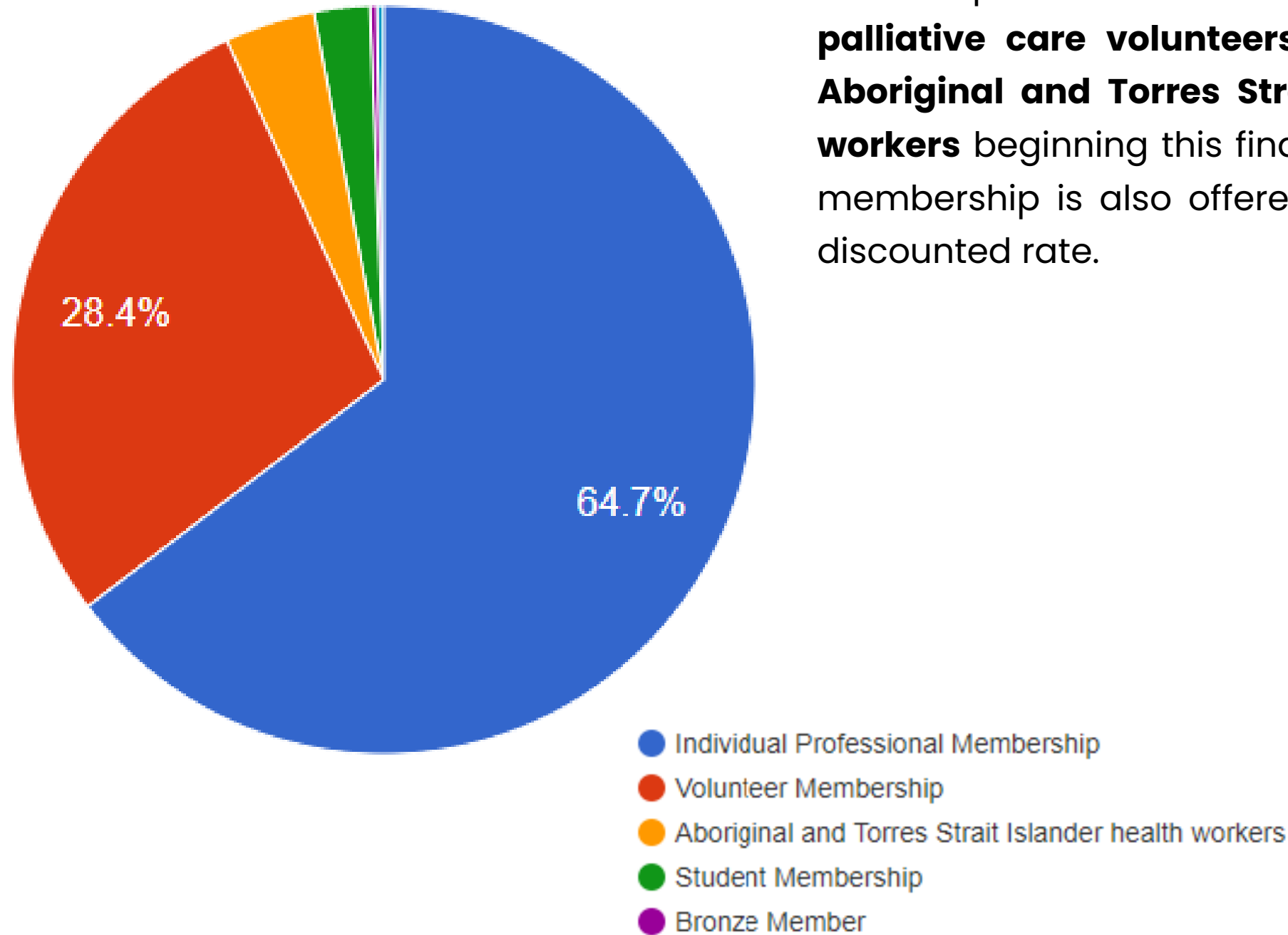
Instagram reach
(21% increase)

Our Members

PCNSW’s membership **increased by 7%** during this financial year, with a **total of 331 members** supporting our organisation.

We are proud to offer **free membership** to **palliative care volunteers**, as well as to all **Aboriginal and Torres Strait Islander health workers** beginning this financial year. Student membership is also offered at a significantly discounted rate.

Organisational memberships were introduced in April at Bronze, Silver and Gold levels. As of 30 June 2024, we had 2 new Bronze members, with interest growing in this membership option.



Level Name	Number of Active Members
<u>Individual Professional Membership</u>	214
<u>Volunteer Membership</u>	94
<u>Aboriginal and Torres Strait Islander health workers</u>	13
<u>Student Membership</u>	8
<u>Bronze Member</u>	2

Financial Report

Financial Report

PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES
INCORPORATED
ABN 67 231 950 900
For the year ended 30 June 2024

Contents

- 3 Income and Expenditure Statement
- 5 Assets and Liabilities Statement
- 6 Notes to the Financial Statements
- 10 Auditor's Report
- 11 Statement By Members of the Committee

Income and Expenditure Statement

PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED For the year ended 30 June 2024

	2024	2023
Income		
Grants and Projects	752,740	728,716
Conference & Events	95,592	192,130
Total Income	848,332	920,846
Gross Surplus		
	848,332	920,846
Other Income		
Interest Income	7,795	1,058
Donations	2,516	5,246
Sundry Income	1,258	1,771
Membership Fees	15,992	13,037
Employee Contributions	7,361	10,755
Total Other Income	34,921	31,867
Expenditure		
Accounting Fees	10,410	8,676
Artwork & Design	20,143	2,438
Audit Fees	2,900	3,000
Bank Charges	1,562	2,223
Conference Expenses	-	13,344
Consultant/Contractor Fees	32,422	7,351
Courier fees/Freight	-	50
Depreciation Expense	5,016	3,212
Education Program	-	135
Employee Novated Lease Expenses	7,361	10,170
Employee Provisions	(16,608)	(17,818)
Events/facility hire/catering	13,736	107,313
General Food & Beverage	2,053	9,057
Ground Transport	-	4,772
Insurance	4,390	4,830
Interest Expense	33	1
IT Expenses	18,621	19,543
Management Committee Expenses	3,823	3,672
Membership/Subscriptions	1,813	3,855
NPCW Expenses	18,277	27,114
PCA Conference	18,152	129
Postage & Couriers	493	239
Printing & Collateral	19,961	7,153
Project Management/Admin Fee	51,415	-
Rent	56,404	57,782
Repairs & Maintenance	5,533	3,438
Speaker/Presenter Fees	14,850	-

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2024	2023
Staff Amenities	-	43
Staff Professional Development	347	2,135
Stationery & Office Exp	1,578	6,904
Sundry Items	909	20,000
Superannuation Expense	56,474	47,594
Teleconferences	-	382
Telephone/Internet	6,849	7,721
Temp. Labour	-	20,281
Travel & Accommodation	7,645	8,650
Wages & Salaries	540,716	489,742
Workers Compensation	5,086	2,185
Total Expenditure	912,362	887,318
Current Year Surplus/ (Deficit) Before Income Tax Adjustments	(29,109)	65,395
Current Year Surplus/(Deficit) Before Income Tax	(29,109)	65,395
Net Current Year Surplus After Income Tax	(29,109)	65,395

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Assets and Liabilities Statement

PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED

As at 30 June 2024

	NOTES	30 JUNE 2024	30 JUNE 2023
Assets			
Current Assets			
Cash and Cash Equivalents		735,149	774,836
Trade and Other Receivables	3	87,294	5,885
Other Current Assets		86,720	68,488
Total Current Assets		909,162	849,209
Non-Current Assets			
Plant and Equipment	4	38,517	40,510
Other Non-Current Assets		73,820	10,084
Total Non-Current Assets		112,337	50,595
Total Assets		1,021,499	899,804
Liabilities			
Current Liabilities			
Trade and Other Payables	5	88,561	74,132
Provisions	6	27,253	54,711
Total Current Liabilities		115,814	128,842
Other Current Liabilities			
Lease Liability - Current		63,274	60,044
Accrued Income		128,853	42,372
Total Other Current Liabilities		192,127	102,417
Non-Current Liabilities			
Other Non-Current Liabilities			
Lease Liability - Non Current		73,820	10,546
Long Service Leave (N/C) Provision		35,786	24,937
Total Other Non-Current Liabilities		109,606	35,483
Total Non-Current Liabilities		109,606	35,483
Total Liabilities		417,546	266,742
Net Assets		603,953	633,062
Member's Funds			
Retained Earnings		565,200	499,805
Current Year Earnings		(29,109)	65,395
Reserves			
Reserves		67,862	67,862
Total Reserves		67,862	67,862
Total Member's Funds		603,953	633,062

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED

For the year ended 30 June 2024

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act NSW. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

These notes should be read in conjunction with the attached compilation report.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

These notes should be read in conjunction with the attached compilation report.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2024	2023
2. Cash on Hand		
Bendigo Bank	356,709	406,928
Bendigo Bank Term Deposit	250,000	316,961
Bendigo Bank Term Deposit 2	75,000	-
Gift Account	53,440	50,947
Total Cash on Hand	735,149	774,836

	2024	2023
--	------	------

3. Trade and Other Receivables

Other Receivables		
Trade Debtors	87,294	5,885
Total Other Receivables	87,294	5,885
Total Trade and Other Receivables	87,294	5,885

	2024	2023
--	------	------

4. Plant and Equipment, Motor Vehicles

Plant and Equipment		
Plant and Equipment at Cost	49,963	46,941
Accumulated Depreciation of Plant and Equipment	(40,013)	(35,753)
Total Plant and Equipment	9,951	11,188
Total Plant and Equipment, Motor Vehicles	9,951	11,188

	2024	2023
--	------	------

5. Trade and Other Payables

Other Payables		
Accrued Expenses	26,527	25,031
CC Kate Bowman	217	-
CC Kirsty Blades	972	226
CC Megan Burke	1,346	-
GST	28,545	6,447
PAYG Tax	27,312	37,800
Trade Creditors	3,642	4,629
Total Other Payables	88,561	74,132
Total Trade and Other Payables	88,561	74,132

These notes should be read in conjunction with the attached compilation report.

	2024	2023
6. Provisions		
Annual Leave (Current) Provision	27,253	41,566
Long Service Leave (Current) Provision	-	13,144
Total Provisions	27,253	54,711

These notes should be read in conjunction with the attached compilation report.

Auditor's Report

PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED For the year ended 30 June 2024

Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED (the association), which comprises the committee's report, the assets and liabilities statement as at 30 June 2024, the income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

Committee's Responsibility for the Financial Report

The committee of PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Australian Accounting Standards and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

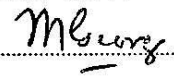
Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED as at 30 June 2024 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Auditor's signature: 

Mathew George

Auditor's address: Robertson & Greenwood

211/12 Century Circuit, Norwest NSW 2153

Dated: 29/10/2024

Statement By Members of the Committee

PALLIATIVE CARE ASSOCIATION OF NEW SOUTH WALES INCORPORATED For the year ended 30 June 2024

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report:

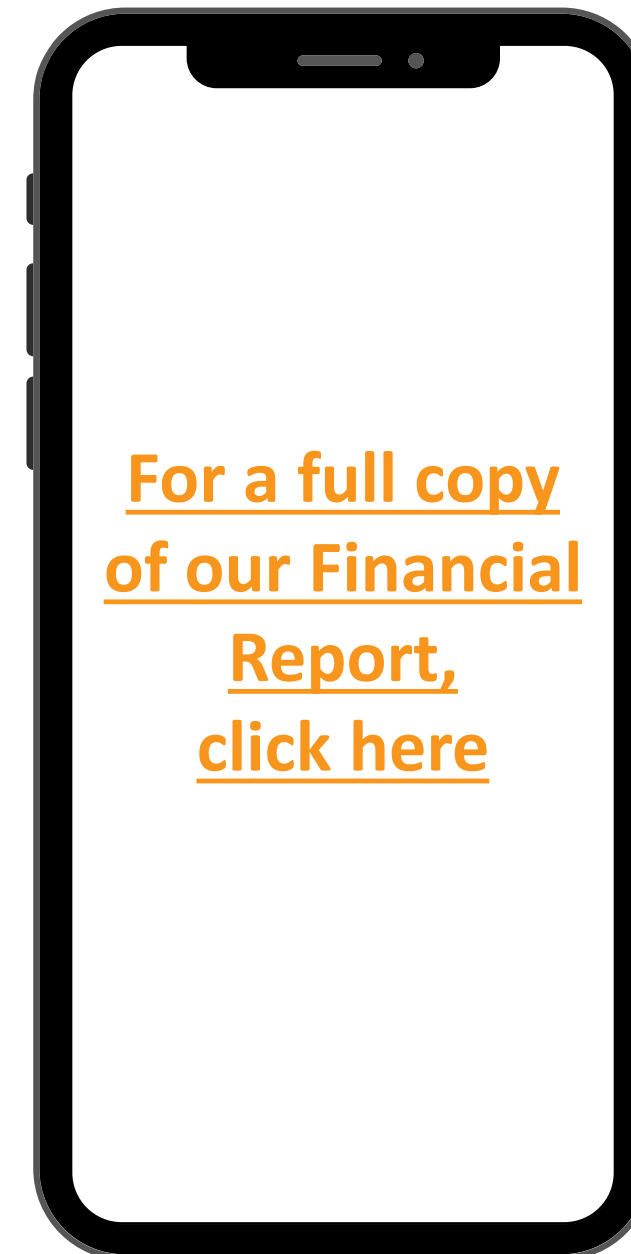
1. Complies with Accounting Standards as stated in Note 1
2. Presents a true and fair view of the financial position of Palliative Care NSW Inc as at 30 June 2024 and its performance for the year ended on that date.
3. At the date of this statement, there are reasonable grounds to believe that Palliative Care NSW Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

President: *Felicity Burns*
Felicity Burns (No. 11, 2024 0908 GMT+11)

Treasurer: *Nicole Sutton*

Dated this 14 day of October 2024





Palliative Care
New South Wales

Suite 706, 50 Clarence Street, Sydney NSW 2000
+61 2 8076 5600 | info@palliativecarensw.org.au